**The Minutes of the meeting of the Working Group on development of the Funding request to receive funding of the Global Fund for 2021-2023**

*7 February 2020 Almaty*

**Chaired by**: Petrenko Irina Ivanovna, Deputy Director, Kazakh Scientific Center of Dermatology and Infectious Diseases MoH RK

**Agenda:**

1. Allocation Letter from the Global Fund to Kazakhstan

2. CCM decision dated as 31.01.2020

3. Review of the Terms of Reference

4. Consideration of the work rules of the working group

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Attended as per the List of participants

**Agenda Item 1.** Allocation Letter from the Global Fund to Kazakhstan. CCM decision.

Speaker – Ryssaldy Demeuova, Coordinator of the CCM Secretariat

The members of the working group were provided with information on the Global Fund’s Allocation Letter for Kazakhstan. The Global Fund allocates funds to countries according to certain formulas, and according to the formula Kazakhstan received 5 million US dollars for HIV and 10 million US dollars for tuberculosis. These funds can be used in accordance with the terms established for existing grants, that is, for HIV, a new grant project can begin as soon as the current grant ends at the end of this year, the same with the grant for tuberculosis, that is, the timing of implementation grants are aligned with the terms of the current grants.

Also, the working group was provided with information on the CCM decisions related to the main areas of the funding request, the nomination of the principal recipient, the establishment of the working group for writing an application.

The main areas of the funding request:

1. Strengthening health systems and the community

2. Strengthening prevention programs among key populations

3. Overcoming barriers to human rights and gender inequality.

The Kazakh Scientific Center of Dermatology and Infectious Diseases of the Ministry of Health of the Republic of Kazakhstan was nominated as the Principal Recipient on the basis of the previous Global Fund rating = A2.

Information was provided that the Kazakhstan Union of People Living with HIV will carry out focus groups among key populations: PWID, SW, MSM, and PLHIV. The report will be presented in 2 languages. All members of the working group who wish can participate in the focus groups. The facilitator will be the international consultant - PF “ECOM” Gennady Roshyupkin.

The latest draft funding request will be presented to the CCM on May 15, 2020 and submitted to the Global Fund on May 25, 2020.

Alternates were identified that, together with the main members of the working group, would participate in the meetings of the working group without the right to vote, but in the absence of the main member of the working group, all his rights would be transferred to the alternates automatically.

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| № | Members of the working group | CCM membership/Organization/Title  | Main members | Alternates |
| 1. | Petrenko Irina Ivanovna | non-CCM member, Deputy Director on anti-epidemic work, the Kazakh Scientific Center of Dermatology and Infectious Diseases of MoH RK, Chair of the working group  | Government sector  | Kassymbekova Sayrankul |
| 2. | Ionascu Gabriela | non-CCM member, UNAIDS Strategic Information Adviser for Central Asia | bilateral organizations | Bokazhanova Aliya |
| 3. | Kryukova Valeriya Alexandrovna | non-CCM member, independent expert, epidemiologist | independent expert |  |
| 4. | Kapassov Aidar | non-CCM member, Human Health Institute | МСМ |  |
| 5. | Ibragimova Oxana | CCM member, Kazakhstan Union of People Living with HIV | PWID | Vorontsova Lyubov |
| 6. | Zholnerova Natalya | CCM member, NGO “Ameliya” | SW |  |
| 7 | Amanzholov Nurali | CCM Vice-chair, Kazakhstan Union of People Living with HIV | PLHIV | Rastokina Yelena |

Members of the working group have developed their own rules, which they will adhere to during their work before submitting funding request to the Global Fund.

**Decisions of the working group following the 1st meeting as of 7 February 2020:**

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| 1 | To exclude from the funding request financing of international applications in order to prevent inappropriate use of funds and to exclude large administrative costs | [unanimously](https://context.reverso.net/%D0%BF%D0%B5%D1%80%D0%B5%D0%B2%D0%BE%D0%B4/%D0%B0%D0%BD%D0%B3%D0%BB%D0%B8%D0%B9%D1%81%D0%BA%D0%B8%D0%B9-%D1%80%D1%83%D1%81%D1%81%D0%BA%D0%B8%D0%B9/unanimously)  |
| 2 | To approve the Terms of Reference of the working group on development of the funding request  | until 14 February  |
| 3 | To approve the list of alternates  | accepted |
| 4 | To agree on a meeting schedule | accepted |
| 5 | To send the necessary documents to all members of the working group (Portfolio Analysis, module in Russian, form for filling out proposals from Country Dialogues, presentation of the Global Fund and today's meeting, Country Dialogue Plan, Terms of Reference of the working group, Allocation Letter of the Global Fund) | accepted |
| 6 | To invite Global Fund Project Implementation Unit representatives | [unanimously](https://context.reverso.net/%D0%BF%D0%B5%D1%80%D0%B5%D0%B2%D0%BE%D0%B4/%D0%B0%D0%BD%D0%B3%D0%BB%D0%B8%D0%B9%D1%81%D0%BA%D0%B8%D0%B9-%D1%80%D1%83%D1%81%D1%81%D0%BA%D0%B8%D0%B9/unanimously)  |
| 7 | To familiarize the members of the working group with the proposals with the participation of an international consultant by March 11, 2020 | [unanimously](https://context.reverso.net/%D0%BF%D0%B5%D1%80%D0%B5%D0%B2%D0%BE%D0%B4/%D0%B0%D0%BD%D0%B3%D0%BB%D0%B8%D0%B9%D1%81%D0%BA%D0%B8%D0%B9-%D1%80%D1%83%D1%81%D1%81%D0%BA%D0%B8%D0%B9/unanimously)  |
| 8 | Taking into account the requirements and procedures of the donor, the Principal Recipient to define clear procedures for grant sub- recipients. | accepted |
| 9 | The Principal Recipient (PIU GF) to agree with the translator the question of accompanying an international consultant at meetings with partners and at the CCM working meeting in Almaty | accepted |
| 10 | The CCM Secretariat to send the proposed agenda items in advance | accepted |

**CCM Secretariat**